

**Minutes of the (Regular) Meeting of the  
Brown Township Board  
February 12, 2025**

**1. Call to Order**

Paul Adamski called the regular business meeting of the Brown Township board to order at 6:32 p.m. on February 12, 2025

**2. Roll Call**

Deborah Knutson conducted a roll call: Paul Adamski – Supervisor, Deborah Knutson - Clerk, Melissa Hughey – Treasurer, Timothy Joseph - Trustee and Paul Wondolowski – Trustee were present. Pamela Tompke – Cemetery Coordinator, Nikki Koons – County Commissioner and Neil Somsel were also present.

**3. Approve the Agenda**

Tim Joseph made a motion to approve the meeting agenda; Paul Wondolowski seconded. Motion carried.

**4. Public Comment**

No public comment.

**5. Approval of Minutes from the previous meeting**

Tim Joseph made a motion to approve the minutes of the January 8, 2025 meeting; Paul Wondolowski seconded. Motion carried.

**6. Reports**

**Supervisor** – Paul Adamski reported that there were a few phone calls with questions about land splits. There is a land use permit (#1472) on Kerry Road for an addition. He and Jared took a drive to check on permitting in the Township. Board of Review will meet for an Organizational meeting on March 4<sup>th</sup> at 11:30 a.m. Board of Review will meet March 11<sup>th</sup> from 9:00 a.m. to 3:00 p.m. and March 13<sup>th</sup> from 3:00 p.m. to 9:00 p.m.

**Clerk** – Deborah Knutson reported that she met with Melissa Hughey and Sylvester Wood to look through current Ordinances. There will be some that need to be looked over and redone. Sylvester will be getting them digitalized and ready to put on the website. Deborah met with Elysia LaPan to come and clean the Township Hall. She charges \$30 an hour and can start at any time. She had a call with Eric from the Manistee Recreation Association and he can come and give a report at next month's meeting.

**Treasurer** – Melissa Hughey reported that winter taxes are due Friday, February 14<sup>th</sup> but taxes can still be paid to the Township until February 28<sup>th</sup> with interest. She will hold office hours February 14<sup>th</sup> from 9:00 a.m. to 5:00 p.m. and February 28<sup>th</sup> from 9:00 a.m.

to 5:00 p.m. Starting March 1<sup>st</sup> taxes will be paid to the County. She presented financial reports showing checks #14962 to #14988 for payments. Total disbursements of \$11,723.73. Tim Joseph made a motion to pay the bills; Paul Wondolowski seconded. Motion carried. The Treasurer's Report was received showing a current balance of \$238,746.38.

**Assessor** – No report given.

**Planning Commission** – There was no meeting this month. They will meet March 10<sup>th</sup>.

## **7. New Business**

- a. Poverty Exemption Guidelines Resolution – Tim Joseph offered the Resolution for the Poverty Exemption Guidelines; Melissa Hughey seconded. Roll call vote 5 – yes, 0 – no. Motion carried.

## **8. Discussion Period**

- a. Neil Somsel – Neil Somsel came to the meeting to voice concerns over the new Zoning Ordinance pertaining to the Big River Corridor District.
- b. Cemetery – Pamela Tompke came to give a report on the cemeteries. She put together a cemetery ordinance for the board to look over.
- c. Marijuana – All 7 licenses are in compliance. 6 – grow and 1 – processor. Heritage Farms has a license that will be expiring March 21<sup>st</sup>.

## **9. Upcoming Events**

Next Board Meeting – March 12, 2025 at 6:30 p.m.

- 10. Adjournment** – Tim Joseph made a motion to adjourn at 9:12 p.m.; Paul Wondolowski seconded. Meeting adjourned.

Minutes recorded by Deborah Knutson, Clerk.

Minutes approved – March 12, 2025