

**Minutes of the (Regular) Meeting of the
Brown Township Board
September 11, 2024**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:04 p.m. on September 11, 2024.

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski – Supervisor, Deborah Knutson - Clerk, Melissa Hughey – Treasurer, Timothy Joseph - Trustee and Paul Wondolowski – Trustee were present. Katie Mehl from the Manistee County Land Bank Authority was also present.

3. Approve the Agenda

Tim Joseph made a motion to approve the meeting agenda; Paul Wondolowski seconded. Motion carried.

4. Public Comment

No public comment.

5. Approval of Minutes from the previous meeting

Tim Joseph made a motion to approve the minutes of the August 14, 2024 meeting; Paul Wondolowski seconded. Motion carried.

6. Reports

Supervisor – Paul Adamski reported that he got back a land use permit for an addition on to an existing pole barn on Coates Hwy (#1471). He talked to the Township attorney about the violation on the river. No land use permit will be given for a dock until the land issues are resolved. He will be getting a land use permit back for a cottage on Chief Lake that was taken down and now rebuilding. There is also a land use permit out yet on Kerry Road.

Clerk – Deborah Knutson reported that she got a small break this past month before the next election work starts. She just sent out Absentee applications for the upcoming November election.

Treasurer – Melissa Hughey reported that she is getting a ton of tax bills coming in. She had office hours last week. Monday, September 16th will be the final day to pay. There will be office hours from 9:00 a.m. to 5:00 p.m. that day. She mentioned that she will be taking Treasurer’s Guide Training with MTA in Gaylord. She presented financial reports showing checks #14827 to #14855 for payments. Total disbursements of \$13,387.90. Tim Joseph made a motion to pay the bills; Paul Wondolowski seconded. Motion carried. The Treasurer’s Report was received showing a current balance of \$237,734.16

Assessor – No report given.

Planning Commission – Tim Joseph mentioned that there will be a Public Hearing the first Monday in October for the new Zoning Ordinance. It is scheduled for October 7, 2024 at 6:00 p.m.

7. New Business – No new business.

8. Discussion Period

- a. Manistee County Land Bank Authority – Katie Mehl came and explained what the Land Bank Authority is. Land Banks help alleviate the burden of vacant, blighted and abandoned properties on local municipalities and help strengthen and revitalize communities. Land Banks exist in a handful of other states. In Michigan, almost half of the counties in the state have a Land Bank.
- b. Cemetery – iWorQ Price Proposal – Deborah reported that she received a call from a guy from a company called IworQ that’s based out of Utah. He explained they have a web-based software that helps to map cemetery plots and other data. The set-up price would be \$1,700 for the first year and \$2,300 annually. Deborah will be looking to see if there are other Cemetery management companies and do a comparison on prices.
- c. Marijuana – All 7 licenses are in compliance. 6 – grow and 1 – processor.

9. Upcoming Events

Next Board Meeting – October 9, 2024 at 7:00 p.m.

Planning Commission Meeting – Zoning Ordinance – October 7, 2024 at 6:00 p.m.

- 10. Adjournment** –Tim Joseph made a motion to adjourn at 8:41 p.m.; Paul Wondolowski seconded. Meeting adjourned.

Minutes recorded by Deborah Knutson, Clerk.

Minutes approved – October 9, 2024